



MLT Limited Liability Company

Postal address: 11/1 Kasatkina str., 129301 Moscow, Russian Federation
Tel: +7 (495) 287 81 00; e-mail: mlt.llc@mail.ru, 2878100@mail.ru; website: www.mlt.ru

Safety precautions when servicing and repairing medical devices MLT LLC

Information concerning the correct filling out and sending
"DECONTAMINATION CERTIFICATE" form (further - "Certificate").

Dear Customer,

In accordance with legal requirements, as well as with the guidelines and standards, MLT LLC, as a manufacturer, is obliged to comply with safety rules to protect its employees and production facilities.

We count on your cooperation in implementing protective measures. Many laboratories deal with biological, infectious, toxic, or radioactive substances. Residues of these substances may be present on medical devices, their parts, and accessories (further - MD), that require maintenance or repair.

To protect our employees, we ask you to thoroughly clean and decontaminate the MD before service engineers arrive at your laboratory. The same thorough cleaning and decontamination are required for MD that is sent for repair to our manufacturing facilities or to the facilities of our partners, authorized to perform maintenance or repair.

On the reverse side of this document, you will find the form of the Certificate. Please fill out this form, sign it, and attach it to your maintenance or repair order.

When shipping, please attach it to the outside of the MD package. The Certificate must be placed in a transparent plastic bag and glued to the edges with adhesive tape so that it is clearly visible, and is excluded from damage by moisture and dust. A copy of the Certificate must be attached to the accompanying documents.

If the MD has not come into contact with any dangerous substances, please provide written confirmation of this in the Certificate.

In case of maintenance at the site of MD operation, please hand the completed and signed Certificate to our service engineer

In the absence of a completed Certificate, maintenance or repair is not performed.

If you have any questions, please contact MLT LLC or our representative in your country.

Yours sincerely,
MLT LLC

Alexander Bezrukov
General Director

Address for sending devices for repair: 129301; Russia, Moscow, Kasatkina st., 11/1;
phone: +7 (495) 287-81-00; fax: +7 (495) 287-84-00; E-mail: 287-81-00@mail.ru

DECONTAMINATION CERTIFICATE

MD that is sent for repair to MLT LLC or requires on-site maintenance must be properly cleaned and decontaminated. As there are a number of diseases caused by prions, such as CJD, BSE, or CWD, that cannot be properly decontaminated, MD that has come into contact with samples containing prions **MUST NOT** be returned to MLT LLC for repair. Repair of such MD is possible only on-site, after familiarizing the properly trained service technician with the risks and supplying him/her with appropriate personal protective equipment.

Our specialists will be able to start the maintenance or repair of MD only after receiving a filled out Certificate. When MD service is going on-site, hand a filled-out Certificate to the service engineer. When sending, please attach the Certificate outside of the box with MD. The Certificate must be placed in a transparent plastic bag and glued to the edges with adhesive tape so that it is clearly visible, and is excluded from damage by moisture and dust. A copy of the Certificate must be attached to the accompanying documents.

The MD that is sent without a Certificate or with an incomplete Certificate is considered as a potential source of danger, and it will not be accepted for repair and will be sent to the sender back and at his/her expense.

If shipping is required for repair, prepare an MD for safe transportation. Use original packaging whenever possible.

If you have any questions, please contact MLT LLC or our representative in your country.

Information on the nameplate (see nameplate at the rear panel of the device):

MD model:	SN (Serial number:)	REF (catalog number)

Has the inside and outside of this product been exposed to the following hazardous substances: (Yes/No)?

	YES	NO
Blood, bodily fluids, pathological samples	<input type="checkbox"/>	<input type="checkbox"/>
Other hazardous biological substances	<input type="checkbox"/>	<input type="checkbox"/>
Chemicals/harmful substances	<input type="checkbox"/>	<input type="checkbox"/>
Radioactivity	<input type="checkbox"/>	<input type="checkbox"/>
Other _____	<input type="checkbox"/>	<input type="checkbox"/>

If you have answered "Yes" to at least one of these questions, we request that you specify your cleaning and/or decontamination methods, as well as any cleaning/decontamination agents that have been used, including the treatment time:

Specify the safety level of the laboratory in which the product has been used:

Not applicable
 1
 2
 3
 4

Name (in full):	
Position:	
Institution:	
Address:	
E-mail address:	
Phone number:	

With my signature, I hereby confirm that the information specified above is complete and correct and that MLT LLC employees can, therefore, safely handle the relevant MD.

Seal
(if applicable)

_____ (Signature)

____/____/____ (Date)